

Parks & Recreation April Monthly Report



Parks & Recreation Highlights

- Annual Egg Hunt. While the rain came, it did not keep the Easter Bunny from distributing eggs to more than 300 children at Schutte Park. The Dover Park Egg Hunt had to be cancelled due to the weather.
- Master Planning for Dover Park. Staff is continues to follow the Master Plan objectives and will be working to have the basketball courts resurfaced and new goals installed by the end of the calendar year.
- Schutte Park Master Plan. The design phase is completed by Duffield. The project for grading and seeding the fields is out for bid. Bids are due back in April. This project continues the implementation of the master plan.
- Youth Spring Soccer League. Exploded into the soccer season with 342 youth kicking that ball! We were able to partner again this year with YMCA and they added another 11 teams to play in our league.
- Maintenance Facility for Schutte Park The department of Public Works and Parks & Recreation are meeting on a regular bases to keep this project on track and within budget.

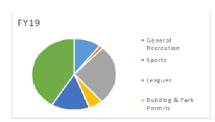
Bicycle/Pedestrian Subcommittee - Did not meet on April 2. Events are being planned for Bike Month in May and work continues on the Dover Treasure Hunt/Paddles and Sneakers event for August 31. They will meet again May 7.

Silver Lake Commission - Nothing new to report at this time.

April 2019 - John W. Pitts Recreation Center						
	APR 19 FYTD 19 APR 18 FYTD 18					
Camps	65	836	0	1,043		
Fitness Classes	142	996	49	713		
Leagues	1,247	40,890	1,561	44,528		
Meetings, Rentals, Events	174	6,859	160	3,313		
Enrichment Classes	347	671	0	151		



Recreation Revenue Breakdown



FV10	
FY18	■ General Recreation
	■ Sports
	■ Leagues
	■ Building & Field Rentals
	■ Camps
	■ Youth Connections/CSW

April 2019	FY19	April 2018	FY18
General Recreation	\$919.00	General Recreation	\$1,060
Sports	\$125.00	Sports	\$1,955
Leagues	\$2,392.50	Trips	\$-629
Building & Park Permits	\$470.00	Leagues	\$2,750
Camps	\$1,303.00	Building & Field Rentals	\$645
Youth Connections/CSW	\$3,656.60	Youth Connections/CSW	\$1,261





April (indoor/outdoor) League Programming Participant Count					
Activity	Partici- pants	Spectators	Location		
Youth Soccer	2,622	3,314	Schutte Park		
Adult Volleyball	244	114	Pitts Rec. Center		



Parks & Recreation March Monthly Report



Parks & Recreation Highlights

- Master Planning for Dover Park. Work continues on vegetation removal. The stormwater pond and ditch area along east side park have been cleaned and cut back. Everyday site lines continue to improve throughout the park. Staff continues to work on the master plan implementation.
- Schutte Park Master Plan. The design phase is completed by Duffield. The project for grading and seeding the fields is out for bid. Bids are due back in April. This project continues the implementation of the master plan.
- Small Park Improvements Projects have been completed for FY19. Staff continues to monitor the parks for additional projects to be considered in future budget planning.
- ♦ Maintenance Facility for Schutte Park Staff held their first meeting with the Dutchman, the selected contractor.

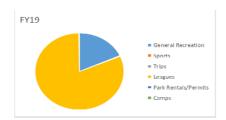
Bicycle/Pedestrian Subcommittee - Met on March 5. They passed a motion regarding the Bank Lane Feasibility Study. In addition they discussed pedestrian issues related to marked crossed walks, Bike Month events for May, future biking events, and the Dover Treasure Hunt walking event.

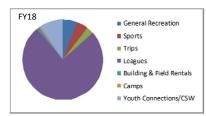
Silver Lake Commission - The commission met on March 13, 2019. New commission members were introduced. Public Works gave project updates. The commission is on board with the Mayor's Kayak/Canoe event being partnered with an Open Streets event for Saturday, August 31.

March 2019 - John W. Pitts Recreation Center						
	FEB 19 FYTD 19 FEB 18 FYTD 18					
Open Gym	363	2,404	449	2,732		
Fitness Classes	106	7854	24	629		
Sports Classes	1,409	39,643	1,197	42,967		
Meetings, Rentals, Events	93	6,685	48	3,153		
Enrichment Classes	43	324	8	151		



Recreation Revenue Breakdown





FY19	March 20
\$3,002.00	General Recreati
\$45.00	Sports
\$0.00	Trips
\$13,374.00	Leagues
\$0.00	Building & Field F
\$35.00	Camps
\$2,970.80	Youth Connectio
	\$45.00 \$0.00 \$13,374.00 \$0.00 \$35.00

March 2018	FY18
General Recreation	\$803.00
Sports	\$605.00
Trips	\$382.00
Leagues	\$10,102.00
Building & Field Rentals	\$150.00
Camps	\$65.00
Youth Connections/CSW	\$1,270.20



March (indoor/outdoor) League Programming Participant Count					
Activity	Partici- pants	Spectators	Location		
Youth Basketball	268	367	Gymnasium		
Womens Field Hockey	352	207	Gymnasium		
Elementary Field Hockey	43	64	Gymnasium		
Youth Outdoor Soccer	261	394	Schutte Park Fields		



Parks & Recreation February Monthly Report



Parks & Recreation Highlights

- Master Planning for Dover Park. Work continues on vegetation removal. Site lines have greatly improved throughout the park. Staff continues to work on the master plan.
- Schutte Park Master Plan. Duffield Associates is 90% completed on the regrading design. We anticipate their final report in the near future. Two multipurpose fields are being proposed with the design.
- Small Park Improvements The Silver Lake Bollards have been installed. Staff continues to work on the Small Park Improvement projects.
- Staff Training Sherwanda Rachal-Speaks successfully completed the Basic Life Support/ BLS Provider certification course held at the Delaware State Fire School on February 7.

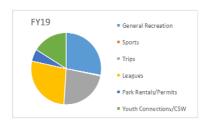
Bicycle/Pedestrian Subcommittee - Met on February 5. They discussed the Bank Lane Feasibility Study, pedestrian issues related to marked crossed walks, canceling the Dover Duathlon, Bike Month events for May and the Dover Treasure Hunt walking event. Members were reminded meetings must be kept on track and limited to one hour.

Silver Lake Commission - The Mayor's appointment of Marie Kozel and Michael Lewis was finalized. The commission's next regularly meeting is set for March 13, 2019.

February 2019 - John W. Pitts Recreation Center						
	FEB 19		FYTD 19		FEB 18	FYTD 18
Open Gym	308		2,041		297	2,283
Fitness Classes	150		748		57	605
Sports Classes	393		761		403	1,060
Meetings, Rentals, Events	200		6,592		365	3,082
Enrichment Classes	31		281		0	143



Recreation Revenue Breakdown



February 2019	FY19
General Recreation	\$1,642.05
Sports	\$20.00
Trips	\$1,340.00
Leagues	\$1,610.00
Park Rentals/Permits	\$320.00
Youth Connections/CSW	\$950.40
1	

FY18	■ General Recreation
	■ Sports
	■ Trips
	■ Leagues
	Building & Field Rentals
	■ Camps
	■ Youth Connections/CSW

February 2018	FY18
General Recreation	\$767.00
Sports	\$510.00
Trips	\$768.00
Leagues	\$3,910.00
Building & Field Rentals	\$280.00
Camps	\$670.00
Youth Connections/CSW	\$2,426.00

February (indoor) League Programming Participant Count

- 0 -	-0 - 0 1 -			
Activity	Partici- pants	Spectators	Location	
Youth Basketball	2,087	1,976	Gymnasium	
MS Field Hockey	352	694	Gymnasium	
HS Field Hockey	648	1,244	Gymnasium	
CoEd Field Hock- ey	174	78	Gymnasium	
Womens Field Hockey	508	1,244	Gymnasium	
Field Hockey Clinic	69	75	Gymnasium	
3 v 3 Girls Basketball	84	72	Gymnasium	
Girls Lacrosse Clinic	111	3	Gymnasium	
High School Girls Lacrosse League	76	42	Gymnasium	
Youth Indoor	168	252	Gymnasium	



Parks & Recreation January Monthly Report



Parks & Recreation Highlights

- Master Planning for Dover Park. Priority Services is clearing overgrowth vegetation near the tennis courts and back of park area. We continue to move this plan forward. Progress is positively noticeable. We invite you to take a few minutes and ride through the park. You'll be pleasantly surprised at the improved site lines through the park. Pictures attached.
- Schutte Park Master Plan. Duffield Associates is 90% completed on the regrading design. We anticipate their final report in the near future. Two multipurpose fields are being proposed with the design.
- Small Park Improvements The Bicentennial Playground expansion is complete. The Silver Lake Bollard
 project is nearing completion and staff has met with Village of Westover representatives regarding their
 proposed playground project.

Bicycle/Pedestrian Subcommittee - Meeting on January 8th, the members heard a presentation from Century Engineering on the Bank Lane Feasibility study. While the Bank Lane project was the main focus of the January meeting, it was reaffirmed, meetings must be kept to one hour.

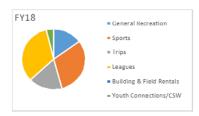
Silver Lake Commission • Nothing new to report. The Mayor is looking to fill open seats. They are scheduled to meet again March 13, 2019.

January 2019 - John W. Pitts Recreation Center					
Recreation Center Participants	Jan 19	FYTD 19	Jan 18	FYTD 18	
Open Gym	130	1,758	359	1,986	
Fitness Classes	101	573	56	548	





December 2018	FY19
General Recreation	\$839.50
Sports	\$1,170.00
Trips	\$750.00
Leagues	\$2,710.00
Youth Connections/CSW	\$1,379.65



December 2017	FY18
General Recreation	\$842.00
Sports	\$1,735.00
Trips	\$967.00
Leagues	\$1,864.00
Camps	\$210.00
Youth Connections/CSW	\$1,073.00

January (indoor) League Programming Participant Count

- 0 -	0 1 -			
Activity	Partici- pants	Spectators	Location	
Youth Basketball	2,045	1,715	Gymnasium	
MS Field Hockey	704	1,388	Gymnasium	
HS Field Hockey	486	933	Gymnasium	
CoEd Field Hockey	258	114	Gymnasium	
Womens Field Hockey	379	30	Gymnasium	
Field Hockey Clinic	76	88	Gymnasium	
3 v 3 Girls Basketball	75	63	Gymnasium	
Girls Lacrosse Clinic	148	124	Gymnasium	
High School Girls Lacrosse League	152	84	Gymnasium	

Dover Park Before and After















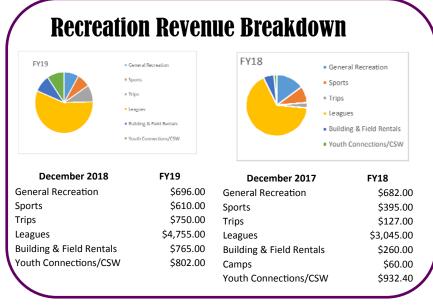
Parks & Recreation December Monthly Report



Parks & Recreation Highlights

- Master Planning for Dover Park. Staff selected Priority Services to begin the vegetation management for the park. We continue to move this plan forward.
- Schutte Park Master Plan. Duffield Associates is 90% completed on the regrading design. We anticipate their final report in the near future.
- **Delaware Department of Agriculture/ Urban Forestry.** The Schutte Park tree planting project, that was supported by the Urban Forestry grant program has been completed and grant funds have been received. Prior to our next application, we will need to have a Tree Canopy Resolution adopted by Council. The next grant application is targeting more than one park location for tree plantings and tree replacements.
- RecDesk recreation management software was selected to replace Maximum Solutions as the resource for managing all aspects of the recreation programs, facility bookings, and more. Staff is excited about the change and feel this new software offers features that will be more customer friendly than with our previous option. The software will be implemented in January 2019.

Bicycle/Pedestrian Subcommittee - Did not meet in December. They are scheduled to meet again January 8, 2019. **Silver Lake Commission** - Nothing new to report. They are scheduled to meet again March 13, 2019.





Programming Participant Count					
Activity	Partici- pants	Spectators	Location		
Youth Basketball	551	734	Gymnasium		
MS Field Hockey	348	694	Gymnasium		
HS Field Hockey	486	931	Gymnasium		
CoEd Field Hockey	261	117	Gymnasium		
Womens Field Hockey	381	312	Gymnasium		

December /indees) League

December 2018 Indoor Programming Participant Count					
Pitts Recreation Center Participants	Dec 18	FYTD 19	Dec 17	FYTD 18	
Open Gym	254	1,428	302	1,627	
Fitness Classes	69	472	26	492	
Leagues	5,833	13,104	5,445	16,722	
Meetings, Rentals, Events	290	6,392	315	2,648	
Enrichment Classes	75	190	135	143	



Parks & Recreation November Monthly Report

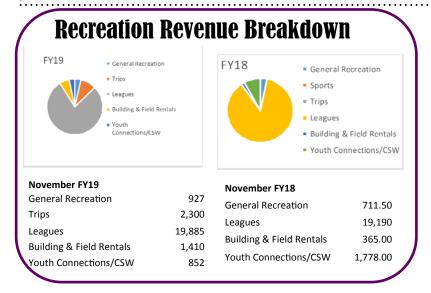


Parks & Recreation Highlights

- Master Planning for Dover Park. Staff has been working to secure a contractor to begin the vegetation management for the park. We will continue moving this plan forward.
- Schutte Park Master Plan. Duffield Associates continues their work on grading design plan. We anticipate their final report in the near future.
- Capital Holiday Celebration. Once again children and adults alike enjoyed the sounds of the holiday with our annual tree lighting and celebration.
- Outdoor Recreation and Trails Grants. Two grants were awarded from DNREC, State Parks ORPT
 granting program. Matching grants for additional playground equipment at the Bicentennial Playground
 area and Silver Lake Bollard replacements were awarded. Both of these projects are underway and completion is expected in the near future.
- **John W. Pitts Recreation** proudly served as an election site, November 6. This was a great opportunity to have residents come into our facility.

Bicycle/Pedestrian Subcommittee - Did not meet in November. They are scheduled to meet again January 8, 2019.

Silver Lake Commission • Nothing new to report. They are scheduled to meet again March 13, 2019.





1,696

978

Schutte Park

Youth Soccer

League

November 2018 Indoor Programming Participant Count					
Pitts Recreation Center Participants	Nov 18	FYTD 19	Nov 17	FYTD 18	
Open Gym	307	1,174	369	1,325	
Fitness Classes	89	403	67	466	
Leagues	1,098	7,271	1,685	11,277	
Meetings, Rentals, Events	1,905	6,102	209	2,333	
Enrichment Classes	35	115	0	8	



Parks & Recreation September 2018 Monthly Report



Parks & Recreation Highlights

- Spring & Summer Performing Arts on The Green. Our final performance, Bad Juju scheduled for September 6 was a great finale. Be sure to thank Eden Hill Medical Center for this year's financial sponsorship and join us on next season starting in May.
- Master Planning for Dover Park. Staff is ready to move forward with implementation. Priorities this
 fiscal year are vegetation management for safety; park entrance enhancements at the White Oak and
 South entrances; resurfacing of the basketball courts; replacing basketball hoops; and repairing or
 replacing fencing around the tennis courts.
- **Schutte Park Master Plan.** Duffield Associates is working on the grading design plan. We anticipate their final report in the near future.
- **Delaware Bicycle Council Grant.** Representatives from the Bike Council have reached out to see if the city could fund the project presented if a partial grant was to be awarded. Staff is meeting with the City Manager to discuss funding options with only a partial grant awarded. Final grant award announcements will be made October 4.
- ♦ Veteran's Stand Down. Schutte Park and the John W. Pitts Recreation Center hosted the 2018 Veteran's Stand Down event. This event drew in several hundred veterans that received a variety of services including clothing assistance, employment opportunities health screenings, dental care and more. This was a great event. We look forward to hosting again in 2019.
- Soccer League. Fall youth soccer got off to a great start with 270 children registered. This ever-popular league is enhanced by our partnership with Holy Cross and YMCA of Dover, which brought in another 15 teams to our league.

Bicycle/Pedestrian Subcommittee ~ Meeting on September 11, the subcommittee heard updates from DelDOT on various bike/pedestrian related projects. Pedestrian issues for overgrowth of shrubbery/bushes that are blocking sidewalk were discussed. They are scheduled to meet again October 6.

Silver Lake Commission - Meeting on September 19, the commission elected Trish Arndt to replace Dean Holden as chair. The commission heard an update on Public Works projects from Jason Lyon. The Silver Lake Clean Up event was scheduled for October 13.







Recreation Revenue Breakdown

September 2018

 General Recreation
 \$581.00

 Sports
 0

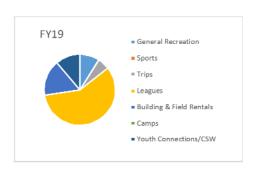
 Trips
 \$360.00

 Leagues
 \$3,765.00

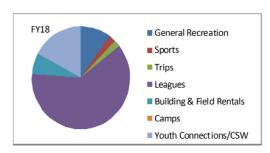
 Building & Field Rentals
 \$1,050.00

 Camps
 0

 Youth Connections/CSW
 \$727.00





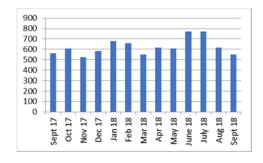


September 2017

General Recreation	\$1,197.50
Sports	\$265.00
Trips	\$259.00
Leagues	\$7,400.00
Building & Field Rentals	\$800.00
Camps	0
Youth Connections/CSW	\$2,068.00

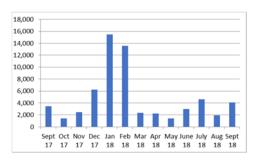


Facility Use



Facility Usage By The Hour	September 2018	FYTD 19	September 2017	FYTD 18
Open Gym	369.5	786.5	402	722.5
Fitness Classes	18.5	38.5	13	84
Leagues	47	160	70	282
Camps	0	808	0	925
Sports Classes	0	0	0	0
Meetings & Rentals	114	175	76	106
Enrichment Classes	2	10	0	0
Total Facility Usage Hours	551	1,978	561	2,119.5

Program Attendance



Program Attendance**	September 2018	FYTD 19	September 2017	FYTD 18
Total	4,096	10,595	3,424	12,786
Open Gym	200	561	232	610
Fitness Classes	29	108	67	322
Leagues	1,064	5,208	1,565	8,832
Camps	0	771	0	1,022
Sports Classes	0	0	0	0
Meetings & Rentals	2,803	3,947	1,560	2,000
Enrichment Classes	0	0	0	0









Parks & Recreation August Monthly Report



Parks & Recreation Highlights

- **Summer Camps.** The children headed back to school in August, but before they did **76 youth joined** us for **field hockey camp** and our last two weeks of **Super Summer Playground**.
- Spring & Summer Performing Arts on The Green. August was not only hot, our performances were on fire with Caribbean & Steel Drum, Smooth Jazz, Best Kept Soul and Bad Avenue bands. Be sure to thank Eden Hill Medical Center for this year's financial sponsorship and join us on Thursday evenings at 7 pm. Our final performance, Bad Juju is scheduled for September 6.
- Master Planning for Dover Park. The plan was presented to City Council as Whole and approved. Next step is to have the plan go before City Council in September. Mr. Sudler has received verification the 2014 East Side Assessment Report completed by Mt. Zion AME Church was included for review during the master planning process.
- Schutte Park Master Plan. Duffield Associates is working on the plans for re-grading to complete new athletic field areas.
- Hamlet Park Playground. Equipment for the Hamlet Park was finally installed! Weather played a
 factor in the delay of getting this project completed.
- ◆ Delaware Bicycle Council Grant. Margery Cyr and Carolyn Courtney met with DBC representatives onsite to answer their questions regarding the Mallard Pond Pathway Link. Ideas were shared with us on how we may be able to get this done using in-house construction or other city program resources. This meeting was quite helpful for both the DBC and staff. We anticipate their answer late September.
- Tuesdays in Park. Continues to bring programming into our neighborhoods! Zoo at the Park, Creative Crafting, Insect Fun, Rehoboth Kids Theatre and Mad Science were our July themes. Due to inclement weather, some of these were moved inside to the Dover Public Library. This pilot program continues to receive positive community feedback.

Bicycle/Pedestrian Subcommittee ^ Mr. Riddle discussed the Dover Treasure Hunt noting progress is being made. Be sure to save the date, July 21, 2019. Mr. Lesniewski shared some pedestrian related items for potential remedy. Mrs. Cyr would be reaching out to Inspections and Public Works on the problems presented. DelDOT reported the Rapid Flash Beacons would be installed along the POW parkway this year and the Senator Bikeway is slated for construction in the Spring of 2019. They will meet again September 11, 2018.

Silver Lake Commission • The Cmmission met on August 1, 2018. Commissioners heard from Eddie Diaz on updating the Comprehensive Plan for Dover. Public Works shared an update to ongoing projects the lake draw down scheduled for October. The bollard replacement project is moving forward. This is an action item they recommended and it has now been funded thru our CIP budget. They will met again September 13, 2018.







Recreation Revenue Breakdown

August 2018

General Recreation \$1,416.00

Sports 0

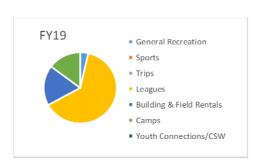
Trips 0

Leagues \$9,170.00

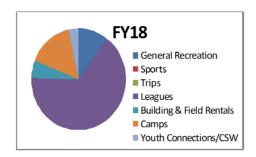
Building & Field Rentals \$2,640.00

Camps \$2,130.00

Youth Connections/CSW 0





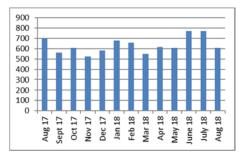


August 2017

General Recreation	1,465.70
Sports	0
Trips	0
Leagues	9,289.00
Building & Field Rentals	800.00
Camps	2,211.50
Youth Connections/CSW	500.00

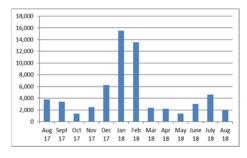


Facility Use



Facility Usage By The Hour	August 2018	FYTD 19	August 2017	FYTD 18
Open Gym	323	417	241	320.5
Fitness Classes	7	20	34	71
Leagues	17	113	78	212
Camps	220	808	335	925
Sports Classes	0	0	0	0
Meetings & Rentals	43	61	12	30
Enrichment Classes	8	8	0	0
Total Facility Usage Hours	618	1,427	700	1,558.5

Program Attendance



Program Attendance**	August 2018	FYTD 19	August 2017	FYTD 18
Total	1,913	6,499	3,787	9,362
Open Gym	225	361	266	378
Fitness Classes	38	79	164	255
Leagues	716	4,144	3,036	7,267
Camps	245	771	216	1,022
Sports Classes	0	0	0	0
Meetings & Rentals	689	1,144	105	440
Enrichment Classes	0	0	0	0









Parks & Recreation July 2018 Monthly Report



Parks & Recreation Highlights

- **Summer Camps.** July was a busy month for our recreational day camp with 196 registrations. Sports camps hosted 109 children.
- ◆ Spring & Summer Performing Arts on The Green. July's performances included Reptile World (which is one of our most popular performances), Jr. Wilson & Chatty, Evolution Orange and The Reunion. Be sure to thank Eden Hill Medical Center for this year's financial sponsorship. Our final performance, Bad Juju, is scheduled for September 6.
- Master Planning for Dover Park. Our consultant Whitman, Requardt and Associates, has presented a
 draft plan for our review. They will be finishing up the final master plan and presenting to City Council in
 mid August.
- Schutte Park Master Plan. The RFP for regrading of the fields as part of the Master Plan has closed. Duffields Associates has won the bid and will begin work on the process in early fall.
- Hamlet Park Playground. Equipment for the Hamlet Park is scheduled for installation in mid-August.
- Delaware Bicycle Council Grant. We submitted a grant to fund the feasibility study for the Mallard
 Pond Pathway Link. This project was included in the City of Dover's "Pedestrian" and "Bicycle" Plans as a priority project.
- Tuesdays in Park. Continues to bring programming into our neighborhoods! Zoo at the Park, Creative Crafting, Insect Fun, Rehoboth Kids Theatre and Mad Science were the July themes. Due to inclement weather, some of these were moved inside to the Dover Public Library. This program continues to receive positive community feedback and will be evaluated as a possibility for next summer.



Silver Lake Commission

The commission meets on August 1, 2018.

Bicycle/Pedestrian Subcommittee

The subcommittee meets on August 21, 2018.

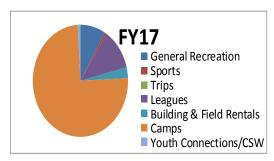
Recreation Revenue Breakdown

July 2018

General Recreation 625.00
Sports 75.00
Trips 0.0
Leagues 1,715.00
Building & Field Rentals 1,000.00
Camps 10,121.50

Youth Connections/CSW



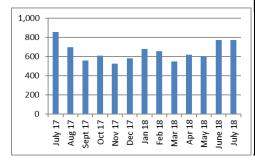


July 2017

General Recreation1,520.00Sports125.00Trips0.0Leagues2,090.00Building & Field Rentals550.00Camps13,240.50Youth Connections/CSW161.50

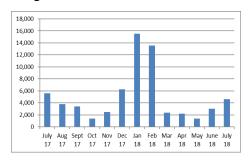


Facility Use



Facility Usage By The Hour	July 2018	FYTD 19	July 2017	FYTD 18
Open Gym	94	94	79.5	79.5
Fitness Classes	13	13	37	37
Leagues	96	96	134	134
Camps	588	588	590	590
Sports Classes	0	0	0	0
Meetings & Rentals	18	18	18	18
Enrichment Classes	0	0	0	0
Total Facility Usage Hours	809	809	858.5	858.5

Program Attendance



Program Attendance**	July 2018	FYTD 19	July 2017	FYTD 18
Total	4,586	4,586	5,575	5,575
Open Gym	136	136	112	112
Fitness Classes	41	41	91	91
Leagues	3,428	3,428	4,231	4,231
Camps	526	526	806	806
Sports Classes	0	0	0	0
Meetings & Rentals	455	455	335	335
Enrichment Classes	0	0	0	0





